

Andrea M. Asaro

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OBJECTIVE

A production accounting position in the film industry where I am able to apply my extensive accounting background to the production.

FILM INDUSTRY EXPERIENCE

- Vanishing on Seventh Street 2009
Assistant Accountant
- Production Accountant – Mary Jane Faris
 - Line Producer – Peter Pastorelli
- Cast and Crew software
Prepared for payroll for DGA, SAG and Crew
Reviewed expenses for eligibility of Michigan tax rebates
- The Genesis Code 2009
Assistant Accountant
- Production Accountant – Mary Jane Faris
 - UPM – Frank Simeone
- Entertainment Partners software
Prepared payroll for DGA, SAG and Crew
Reviewed expenses for eligibility of Michigan tax rebates
- The Wannabes 2009
Internship
- Pre-Production Casting Call
- Precinct 13 Entertainment 2009
Internship
- Observed for a day the makings of movie special effects and prop fabrication

EDUCATION

- Introduction to Film Industry Production Accounting**
S3 Entertainment Group/Oakland Community College, Auburn Hills, MI 2009

MEMBERSHIPS / AFFILIATIONS

Local 161, Member in good standing

CAREER SUMMARY

Certified Public Accountant with extensive experience in the automotive industry. Financially managed day to day business operations and built relationships with customers and vendors to maximize cash flow. Areas of expertise include but not limited to:

- Account receivable
- Accounts payable
- Payroll
- Banking
- Invoicing
- Vendors
- Human resources
- Budgeting

Supported various business planning teams that involved short-term, long-term and specific company objectives. Detailed orientated with strong organizational, analytical, problem solving and multi-tasking skills.

PROFESSIONAL EXPERIENCE

OLIVER WYMAN, INC, Troy, MI 2005-2008
 (FORMERLY HARBOUR CONSULTING)
 Automotive Lean Manufacturing Consulting Company

Business Unit Analyst 2008
 Liaison and coordinated the financial transition from Harbour Consulting to Oliver Wyman

Finance Manager 2005-2007
 Reporting and recording of all financial activities related to the company

- Recovered \$30,000 for the company by reviewing past Corporate Single Business Tax returns and having them amended to exclude non-Michigan sales.
- Assisted in the formation of the Company’s Germany Subsidiary for them to legally conduct business in Germany
- Key contact person for the broker during the due diligence phase of the company purchased
- Implemented and created company polices regarding expense reporting

EDUCATION

Master of Science in Finance
 Corporate and International Finance, Walsh College, Troy, MI 1999

Bachelors of Accountancy
 Accounting, Walsh College, Troy, MI 1989

MEMBERSHIPS / AFFILIATIONS

Certified Public Accountant, Current 1993
 American Institute of Certified Public Accountants, Current
 Michigan Association of Certified Public Accountants, Current